

**REAL ESTATE BOARD**  
**ROOM 180, 1400 EAST WASHINGTON AVENUE, MADISON, WI**  
**CONTACT: CLETUS J. HANSEN (608-266-5439)**  
**THURSDAY, DECEMBER 5, 2002**  
**NOTE: 10:00 A.M.**

**AGENDA**

1. **CALL TO ORDER**
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (10/24/02)
4. Administrative Report
  - a. Clete Hansen, Division Administrator
    - i. Board Roster
    - ii. Meeting Times and Dates for 2003
    - iii. To-Do List
    - iv. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases – November 7, 2002
    - v. To-Pass Folder
5. Administrative Rules
  - a. Chapters RL 17 and 24
  - b. Ag Telemarketing Rule
6. Legislation
  - a. Senate Confirmation
  - b. Other
7. Contractual Forms Advisory Council – Appointment of Chairperson
8. Alternatives Relating to Expired License Cases

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**We invite you to attend any of the Board meetings by telephone.**  
**Please call or e-mail Clete Hansen or Roxanne Peterson (see the Board Roster for numbers) and**  
**indicate the phone number at which you would like to be called.**

9. Council on Real Estate Curriculum and Examinations Update
  10. Miscellaneous Correspondence
  11. Public Comments
  12. Presentation of Proposed Stipulations by Division of Enforcement
    - a. Karen A. Klipp (Lake Geneva, WI)
    - b. Christopher W. Northwood (Stevens Point, WI)
    - c. Robyn Cammack (Hayward, WI)
    - d. Other Stipulations that May be Submitted After the Preparation of the Agenda
  13. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; to consider licensure or discipline (s. 19.85(1) (b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.; and, to confer with legal counsel (s. 19.85(1) (g), Stats.**
    - a. Case Closings and Case Status Report
    - b. Deliberation on Cases Proposed to be Closed by Administrative Warning, If Any
    - c. Deliberation on Proposed Stipulations (See Item 12)
    - d. Monitoring Report
    - e. Deliberation on Proposed Disciplinary Actions that May be Signed After Printing of Agenda
  14. **RECONVENE TO OPEN SESSION**
  15. Vote on Items Considered or Deliberated Upon In Closed Session, If Voting is Appropriate
  16. Such Other Items as Authorized by Law
  17. **ADJOURNMENT**
  18. Lunch
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**REAL ESTATE BOARD SCREENING PANEL  
ROOM 180, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
CONTACT: CLETUS J. HANSEN (608) 266-5439  
THURSDAY, DECEMBER 5, 2002  
8:30 a.m And Immediately Following the Board Meeting, if Necessary**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment